# User Manual
# (Ver 1.1)

For

**Applicant**

**Saralsanchar –USR Migration**

## Department of Telecommunications

**Government of India**

**14th June , 2023**

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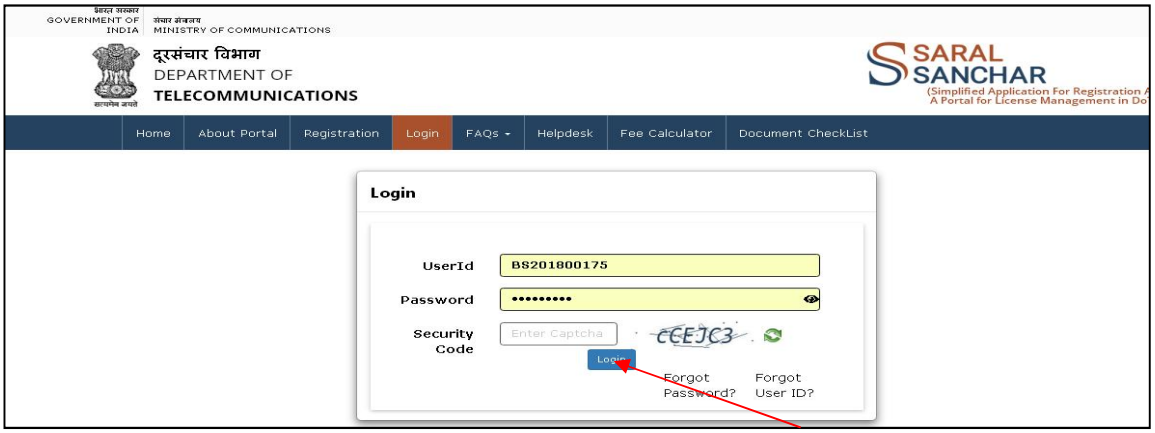
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## USER LOGIN

The URL for testing module is http://210.212.169.196/

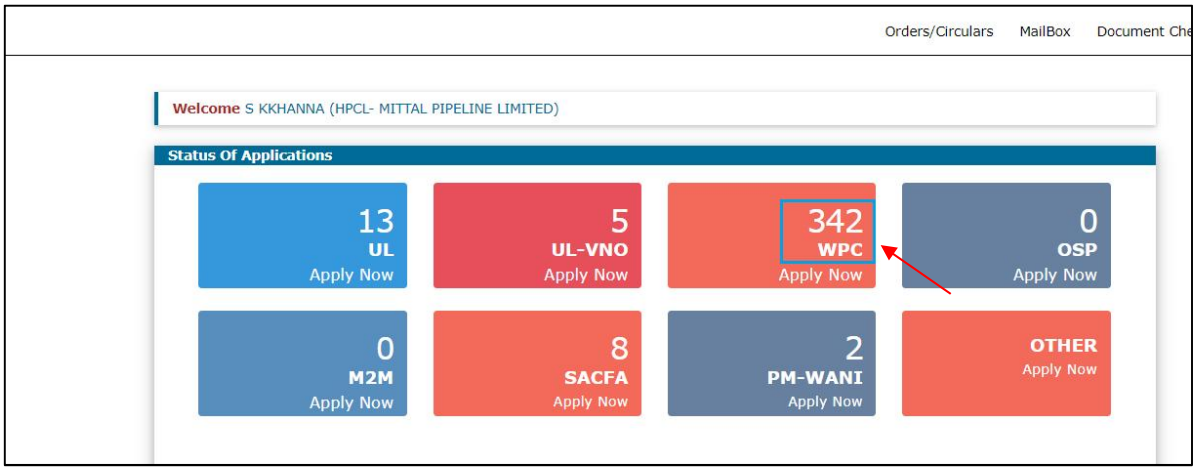



Click on Login button in the home page




Enter the credentials and CAPTCHA CODE in the login forms as shown above and Click on LOGIN BUTTON

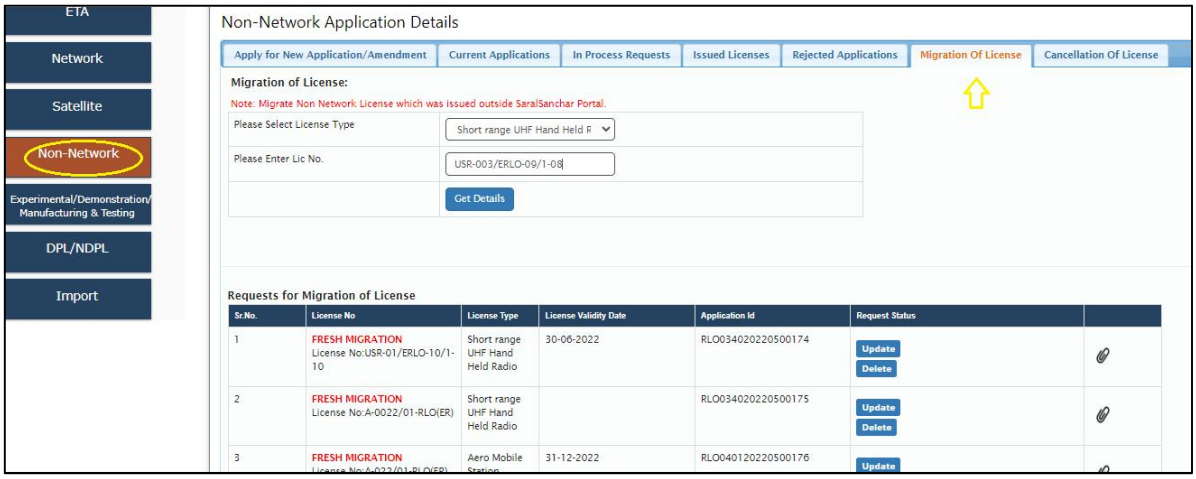
After Login click on “342 (Number above WPC) ” of WPC widget

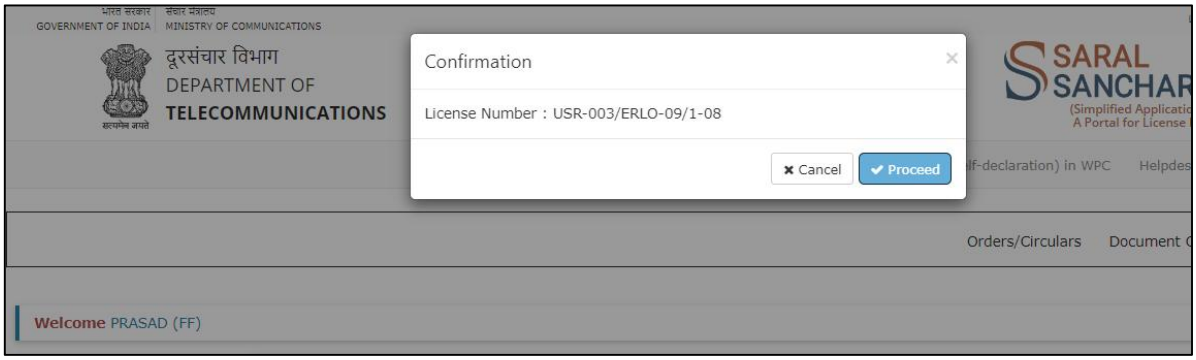


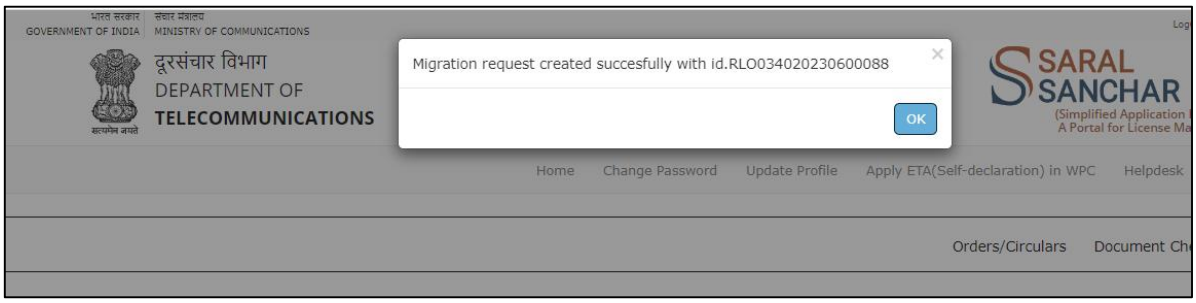

**Step 1 - For USR Migration select DPL/NDPL and Migration of License Tab**

**Select License type and type License number , so as to list required data from templates will be displayed and in turn select the required license to be migrated**

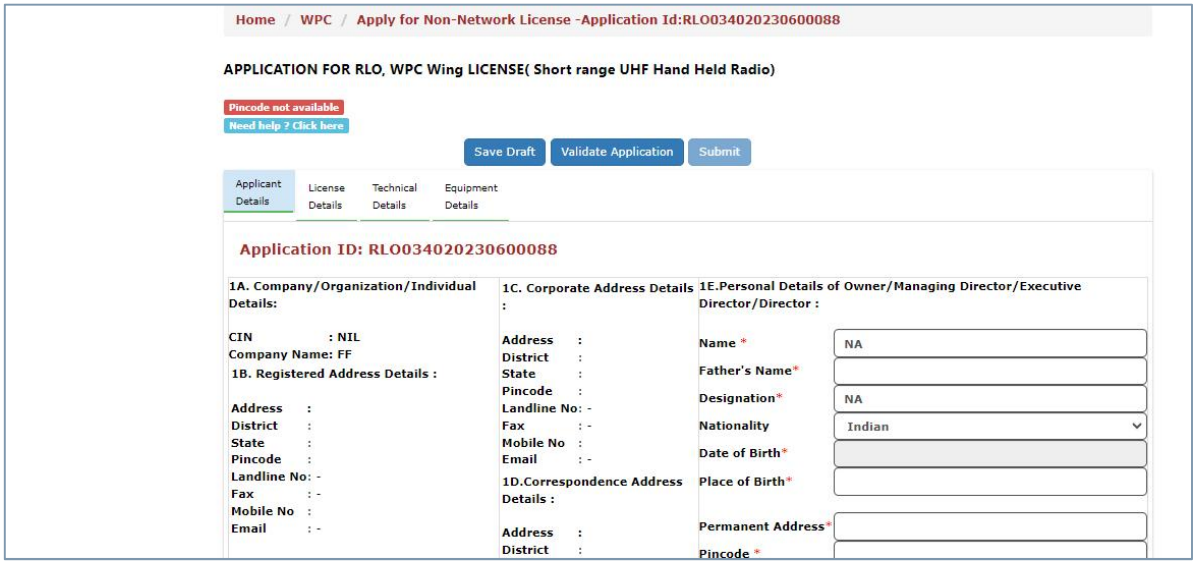
**Now Click on Request for Migration . New Application ID will be generated and the system redirects to form submission page**

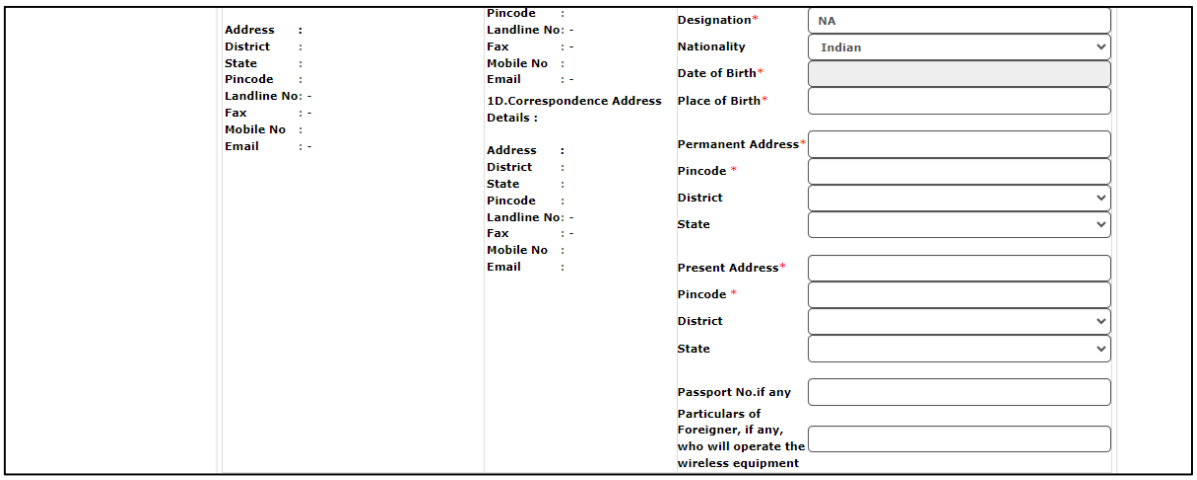


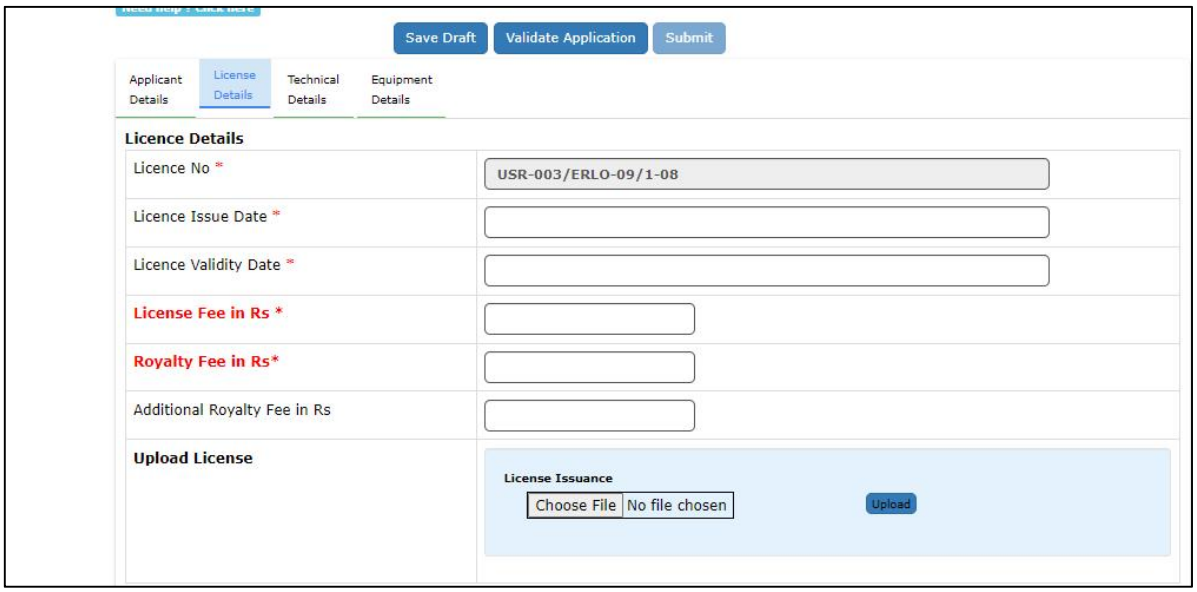



## Step 2 : Migration Form. Applicant Details

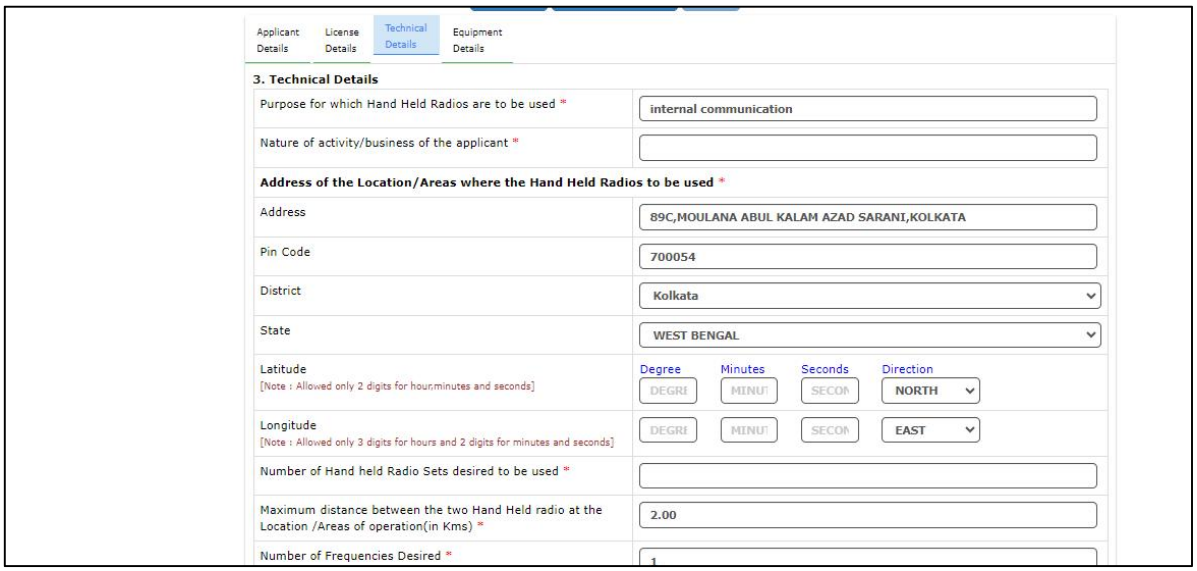




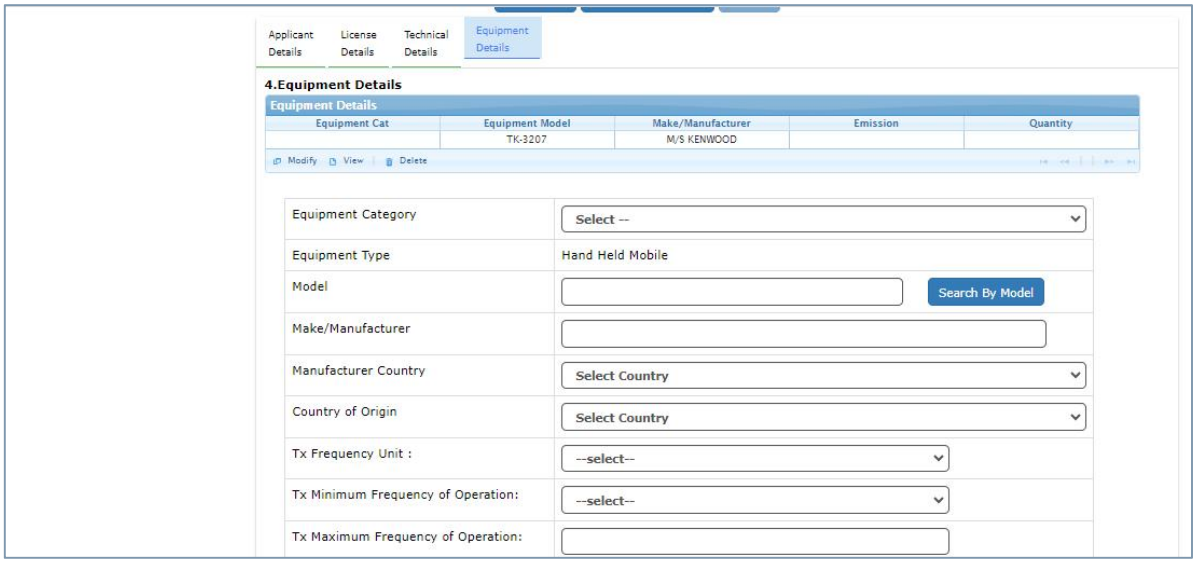

## Step 3 : Migration Form. License Details

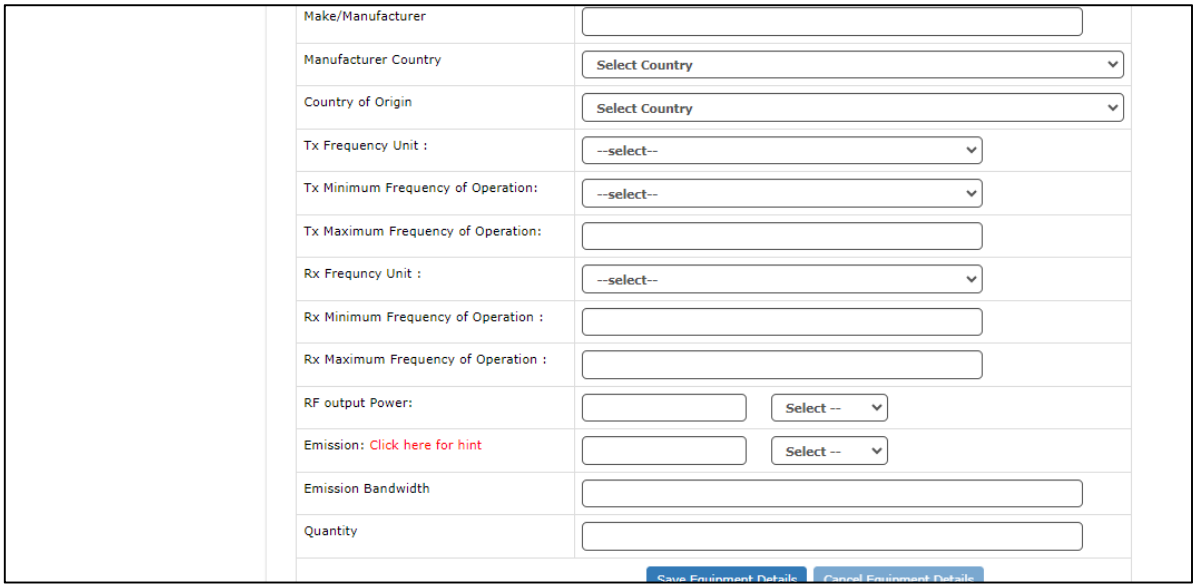


## Step 4 : Migration Form. Technical Details

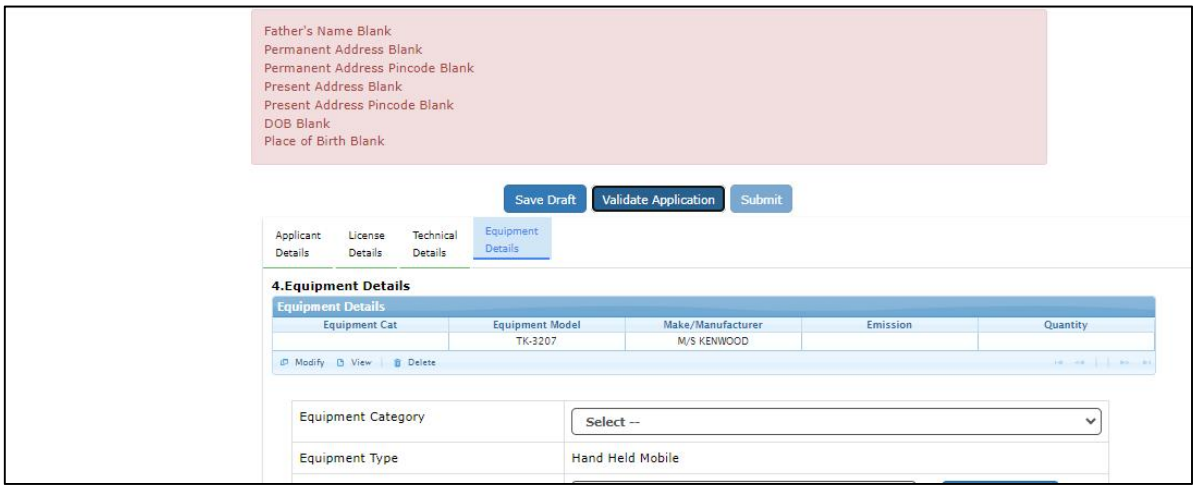


## Step 5 : Migration Form. Equipment Details



**Step 6 : Validation**

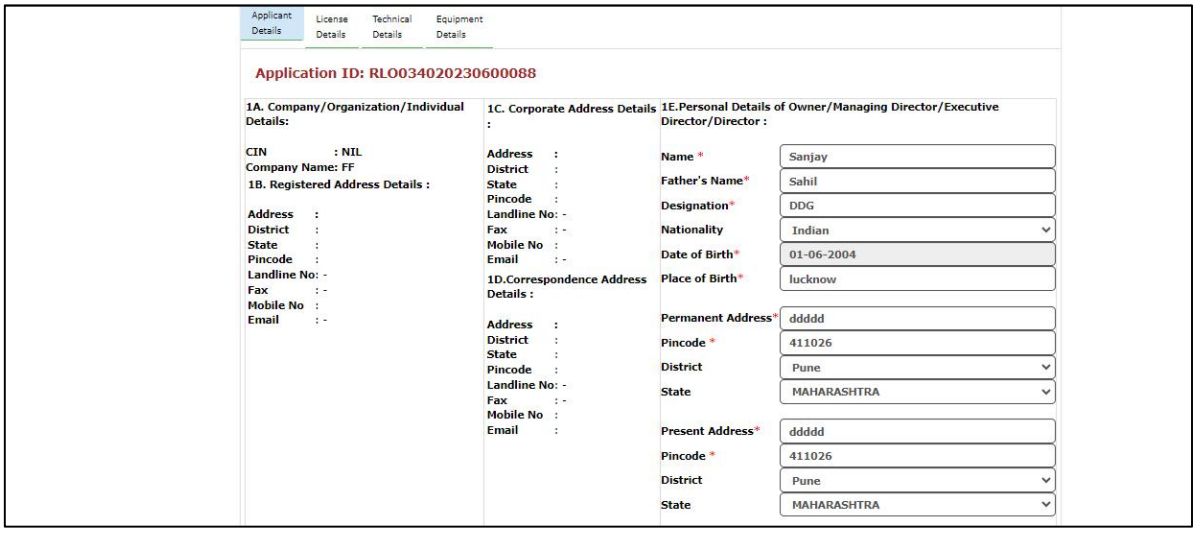



**Step 7 : Migration form Submission of all Tabs with proper values**

Submit the details such as company details License details Technical details and Equipment details

**Applicant Information :**

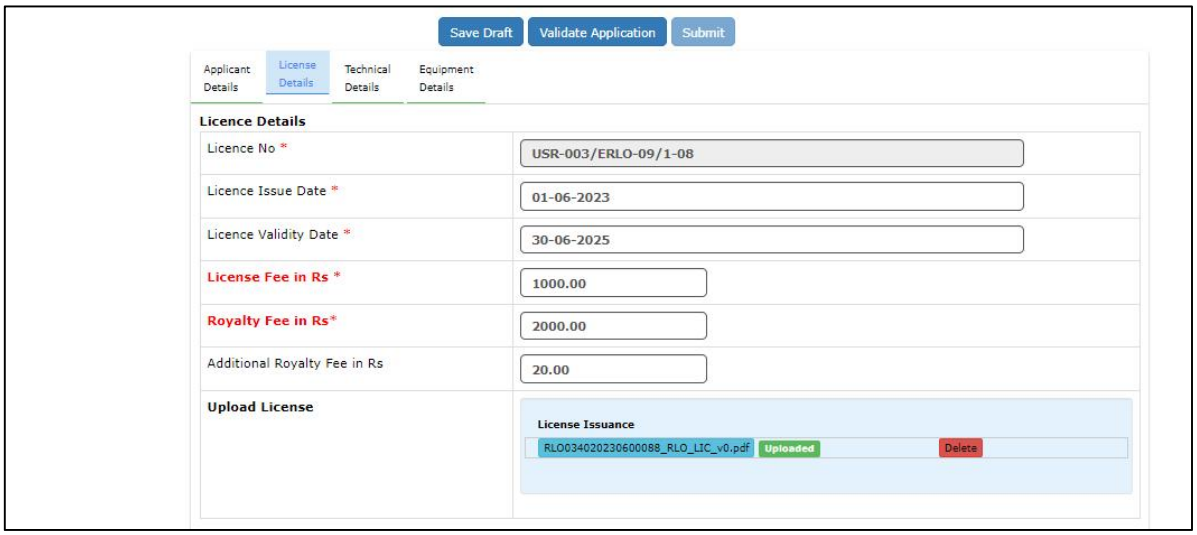
1 **In this tab Mobile Number and Email are mandatory.**




**License Details :**

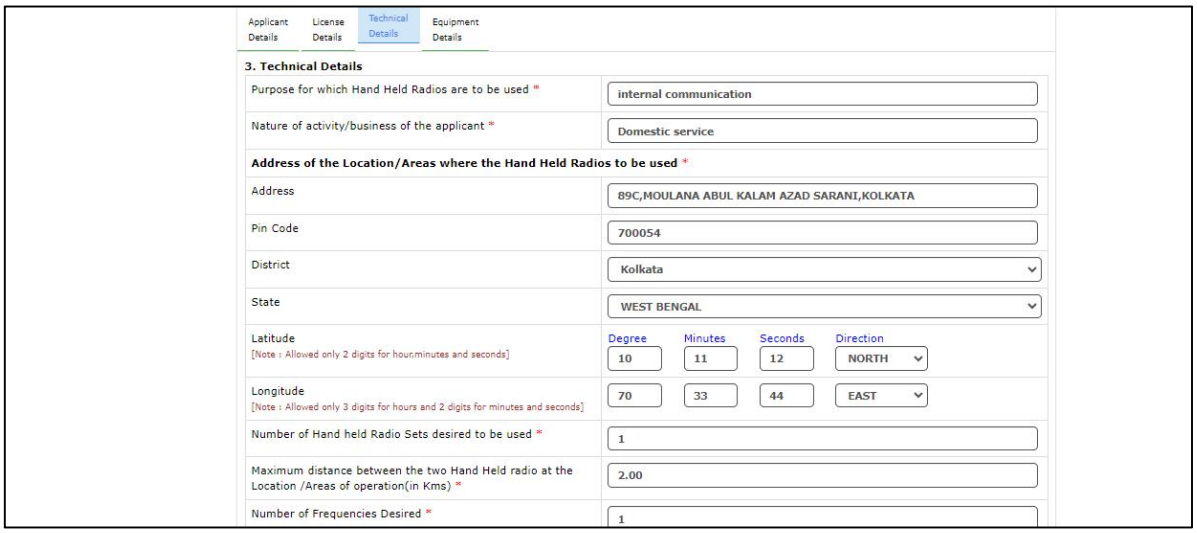
**1 License detail submission is mandatory. Applicant has to submit License Issue Date, License Validity Date ,License fee, Royalty, additional Royalty**

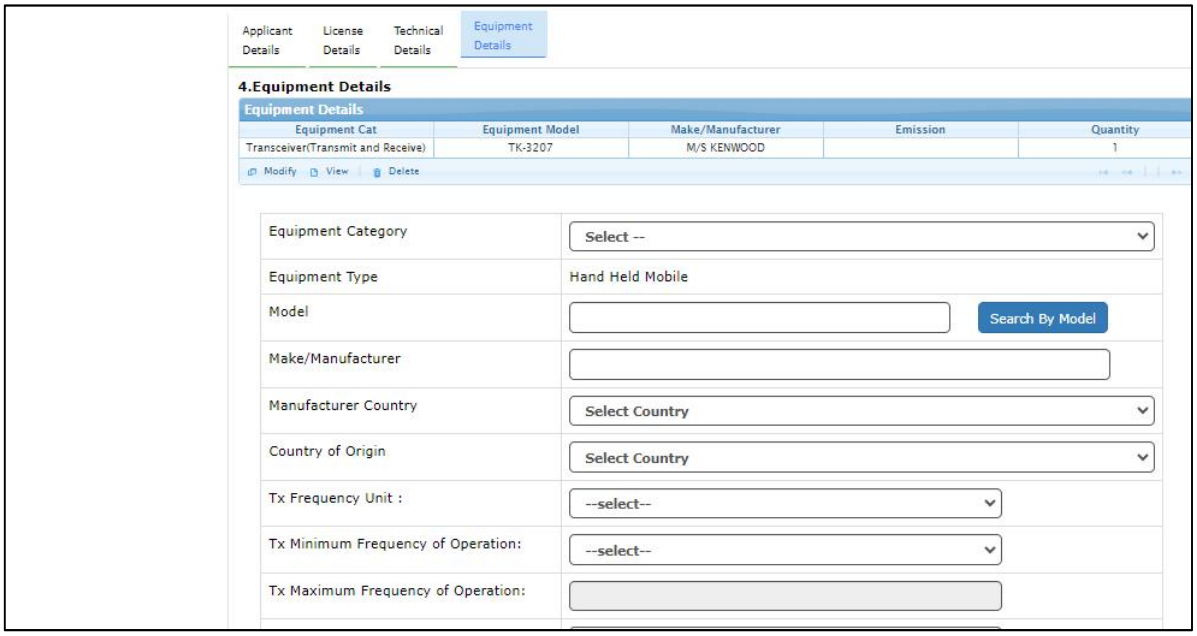
**2 upload License copy ( May not be digitally Signed)**



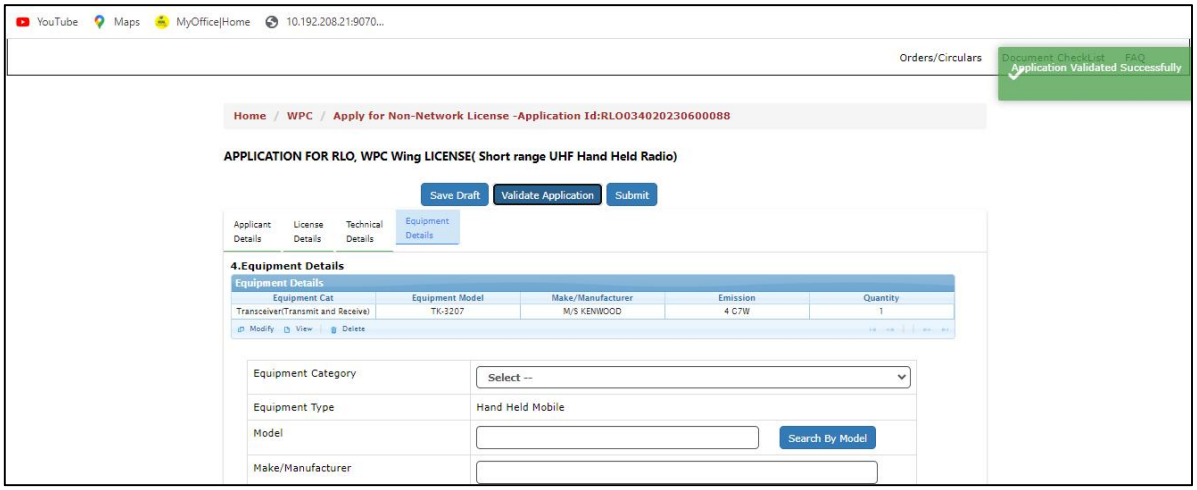
**Equipment details :**

**Enter the Equipment details and the details will be available in Grid**

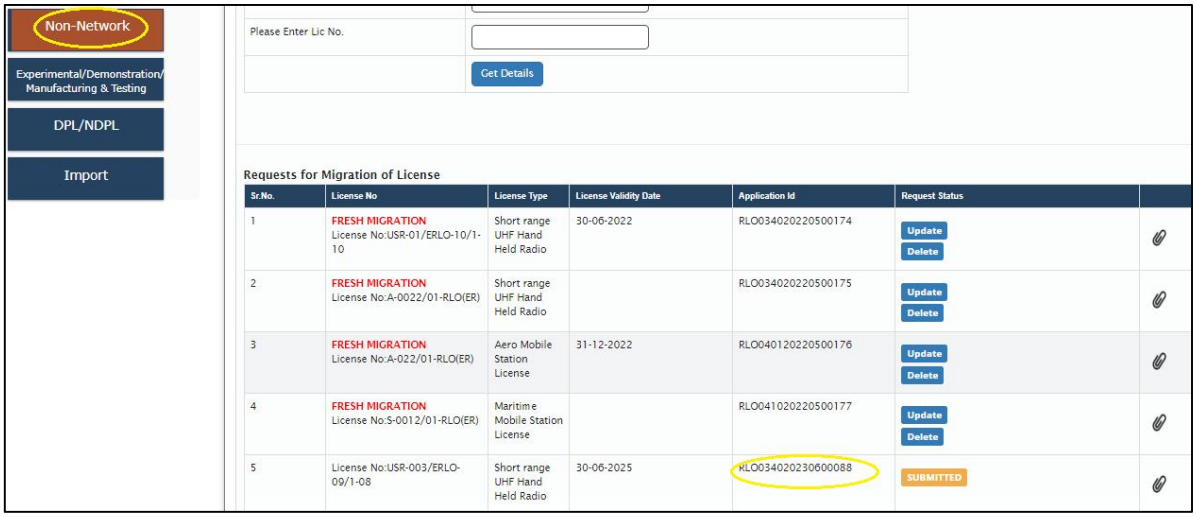





**Step 8 : Successful Validation , after proper values Submission**

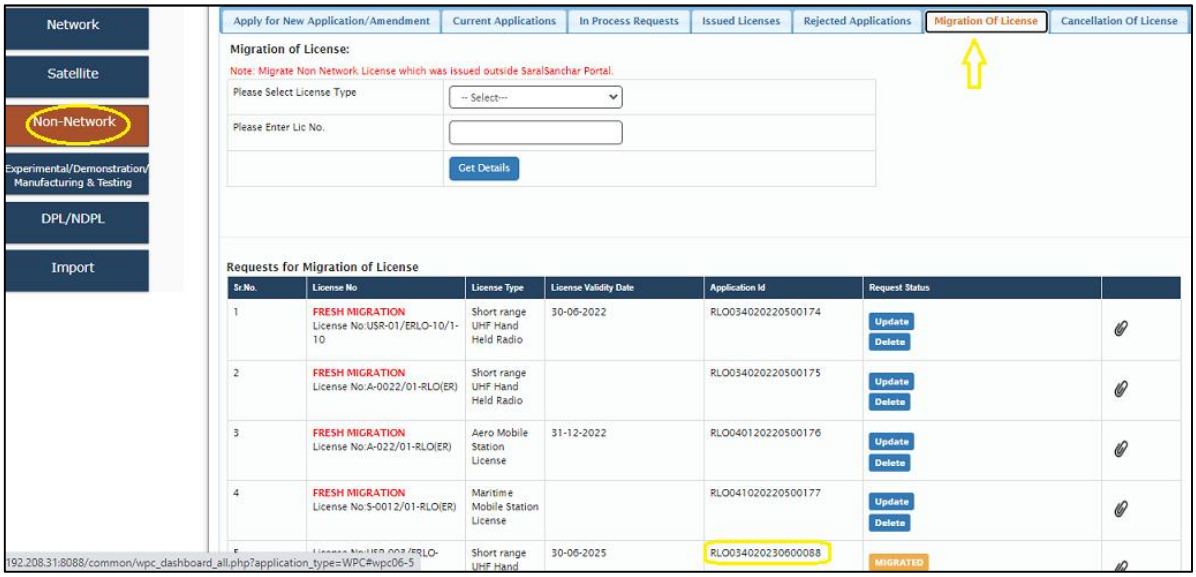


**Step 9 : Dashboard after Migration form Submission**

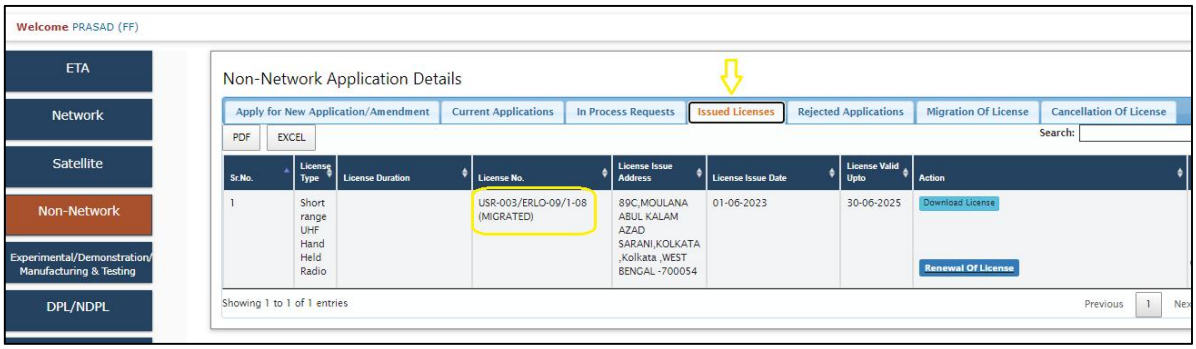



Now the Application is available with respective RLO for scrutiny

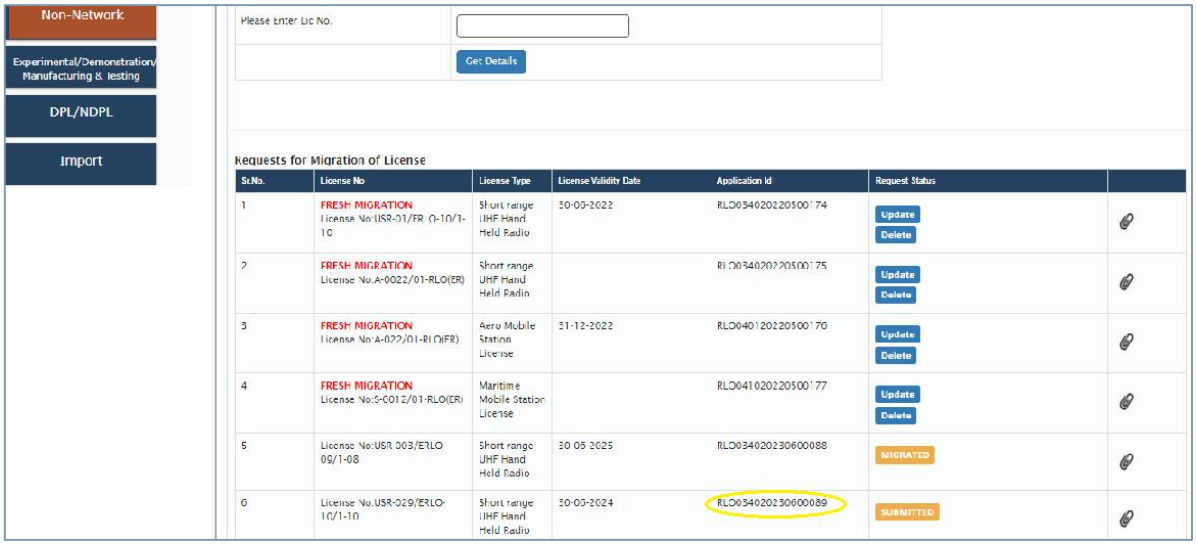
After Migration Dash Board status



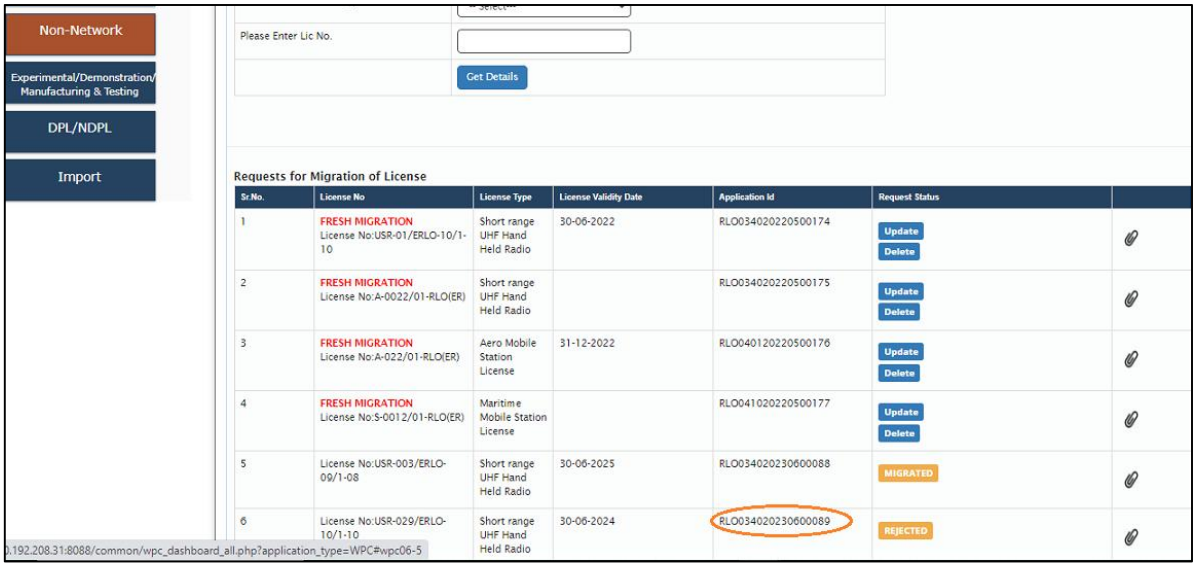

Also the Migrated License is available in Issued Licenses TAB



**Example for Rejected Case :**



**Dash Board ,After Migration Rejection by RLO :**




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